



Hervey Bay Active Riders Inc

PO Box 1301 Hervey Bay, 4655

Hervey Bay Active Riders Inc. 2018 By Laws

1. Membership
 - a) Full Year Membership – Valid from 01/01/2018 to 31/12/2018
 - b) Half Year Membership (a) Valid from 01/01/2018 to 30/06/2018
 - c) Half Year Membership (b) Valid from 01/07/2018 to 31/12/2018
 - d) Family Membership consists of **immediate** Family members only; which consists of one or both parents and their child/ren.
 - e) Family Membership may also include a child/ren under 18 in a parent's guardianship by law. Family Membership is only available to those residing at the same residence.
 - f) Single Membership is for persons of any age. **Members under 18 years require a Parent or Guardian to join as an Associate Member** and sign the relevant forms such as Events Waivers and Nomination Forms. At no time should a Member under the age of 18 years sign legal paperwork.
 - g) Associate membership is for non-riding persons or for Guardians or Single Members under the age of 18 years. An Associate Member has full Membership rights such as voting.
 - h) Affiliate Membership with Burrum District Active Riders Club Inc. -> Proof of Membership is required.
 - i) **Members under the age of 18 years require a Guardian to be present** at an Event, Instruction Day, Clinic, Rally Day, Beach Ride or Camp. If a Guardian cannot be present at an Event for an underage rider/member, a fellow member over the age of 18 must be appointed as Guardian and sign a Waiver Form as the appointed Guardian. **No Guardian = No Participation.**
 - j) Membership entitles members to use the DEPA Grounds by booking with the DEPA Agistment Officer (contact details can be found on the club's website) and must pay a ground fee which is currently \$7.00 per rider/horse. This must be paid at time of use.
2. **At all times, children under the age of 18 must be supervised by their Parent/s and/or their Guardian.**
3. Led or Lead Line children while mounted; it is the responsibility of the Parent/s and/or Guardian to find a suitable, capable handler.
4. At ALL Club Activities an Australian Standard Helmet **MUST** be worn when mounted (no exceptions to this rule). This includes Competition Events, Instruction Days/Clinics, Beach Rides and Camps.
 - a) At all Club activities, whilst riding, approved riding boots must be worn at all times. This rule also applies to Members volunteering in the canteen, pencilers and volunteers around horses and events. Suitable, enclosed footwear must be worn at all times.
5. Spectators are forbidden to enter competition arenas and stabling area, including the float car park.
6. Only Judges and Steward are permitted in the ring during competitions, therefore spectators are not permitted in the ring and must remain outside the fencing.
7. The Events Coordinator or appointed Judge reserves the right to evict misbehaving horses from a Class or an Event, or any competitors found to be riding in/ using illegal equipment that contradict the rules of the specific competition.
8. The Events Coordinator and/or President reserve the right to change a class or classes on the program or cancel an event.
9. The Events Coordinator and or President reserve the right to enforce that a rider dismounts from a horse or pony that they deem unsafe for its rider.
10. All Horses should be free of performance enhancing drugs.
11. Cruelty to horses will not be tolerated. If a person is found to be cruel to a horse (depending on the severity of the cruelty), may lead to being stripped of ribbons and/or points, disqualified from the event and asked to leave the grounds immediately without refund. The Committee reserve the right to revoke membership and ban a Member from further events / activities for the remainder of the year or life.
12. **Members found cheating will be disqualified from the Event**, all previous ribbons stripped and no points will be awarded towards End of Year Awards.
13. **Please check with the Events Coordinator if Stallions are permitted at an Event. * Some events do not allow stallions to compete.**
 - a) Owners/handlers of Stallions are the sole responsibility at any Hervey Bay Active Rider Inc events.
 - b) **Stallions may only be handled and/or ridden by Members over the age of 18 years.**
 - c) The Event Coordinator or President reserves the right to evict misbehaving stallions from an event and ban the stallion from further events.
14. A "Red Ribbon" must be placed in the tail of any horse or pony prone to kicking. In addition, the owner or handler must inform the event's organizer upon sign-on. As a safety precaution please stay away from spectators and fellow horses.
15. If your horse is showing any signs of illness, it is the owner's responsibility not to attend a Competition, Event, Instruction Day/Clinic or Rally Day.
 - a) The Events Coordinator and/or President reserve the right to evict a horse displaying signs or illness from the grounds.
 - b) The Events Coordinator and/or President reserve the right to quarantine a suspected horse displaying signs of illness.
 - c) The Events Coordinator and/or President reserve the right to contact a vet without permission of the owner at the expense of the Owner. The suspected ill horse shall remain in quarantine until Vet discharge.
 - d) Quarantine location at the Dundowran Equestrian Centre is the "Round Yard" at the back of the stabling complex and all horses on the back row will be removed immediately. All equipment relating to the ill horse must also be placed in the quarantine area.
 - e) In the event of a Competitor or Spectator sustaining an injury during a competition, instruction day/clinic, rally day, beach ride or camp, the President, the Events Coordinator and/or First Aid Officer reserve the right to call an ambulance.

16. The Event Coordinator and/or President reserve the right to cancel an event due to inclement weather.
 - a) The Event Coordinator and/or President reserve the right to delay an event's proceedings due to hot weather. Should the temperature reach higher than 40C, competition will cease until the temperature decreases.
 - b) Sporting events will NOT run on rain-affected ground.
 - c) Hacking and dressage events may go ahead depending on the condition of the ground surface.
17. Hervey Bay Active Riders Inc. will not tolerate bullying. Members reported to have bullied may have their membership revoked.
18. Foul / inappropriate language / behaviour will not be tolerated and the Committee reserves the right to ban guilty members. Incidents will be recorded and investigated, and the Committee will act as follows if deemed necessary: first offence results in a formal warning, three warnings constitute a suspension of membership and / or ban of a Member from further events / activities.
19. All complaints must be made in writing to the Secretary of the Committee within 14 days of the event occurring; all complaints will be accompanied by a **\$25 complaint fee**. Complaints addressed to the Committee will be tabled at the next monthly meeting. The Committee will advise to all involved **14 days** prior to that meeting date. Any complaints that do not follow procedure will not be tabled at a meeting or a resolution offered to member.
20. Disputes must be made to a Committee member in attendance at the event within 1 hour of the disputed decision being made, and a **\$50 dispute fee** must accompany it. If the dispute is found to have no substance, the \$50 is forfeited, however if the dispute is found to be warranted, the fee will be returned to the member.
21. Floats MUST park in the "Float Car Park" at the front of the stabling complex (signed).
22. The "Visitor's Car Park" is at the side of the DEPA Club House.
23. The "Camping Park" area is signed to the left of the entry gates, near the power poles and in front of the DEPA Club House.
24. Volunteers working in the canteen must adhere to hygienic procedures such as regular hand washing, wearing of gloves when handling food, covering food items and should not work if suffering from a contagious ailment such as the common cold.
25. Short term and Emergency stays of a few days are available by contacting the DEPA Agistment Officer. There are no long-term agistment arrangements at the DEPA grounds with the exception of RDA Horses, under any circumstances.

Bio Security Guidelines

Hervey Bay Active Riders Inc., provides the following bio-security guidelines as the organizer of equine activities for its Members and guests attending at any of our events.

After the successful eradication campaign of equine influenza (EI) in Australia in 2007 and 2008, it remains vital that all involved in equestrian activities continue to follow bio-security plans to minimize the risk of spreading infectious diseases. Preventing the introduction of an infectious disease at an equine event is vital. A bio-security plan outlines the precautions taken to minimize the risk of spreading an infectious disease with an equine event and the risk of passing the disease to the equine community.

From 1 July 2016, every time a horse moves from a property, a movement record must be created. Hervey Bay Active Riders Inc. will create a register for each event and competitors must supply the following information: 1) where the horses/s are being moved from, 2) where the horses/s are being moved to and the name of the person receiving the horse/s, 3) a description of the horse/s including species, breed and any distinguishing feature sufficient to identify the horse/s, 4) the date of movement, 5) the person completing the record, 6) the actions taken to minimise the risk of cattle ticks if moving a horse from the tick infested zone to the free zone, or from infested places in the free zone.

Hervey Bay Active Riders Inc. will practice and enforce necessary steps to provide the safety of its members, guest members and spectators. Our plans to ensure your safety are as follows:

- We have made all competitors aware in our Rules and Regulations not to attend an event if their horse is showing any signs of illness.
- Implemented a Bio-Security Risk Management Plan.
- Allocated an isolation area for an ill horse with unknown cause. (Round yard behind the stabling complex)
- Insist all equipment belonging to the ill horse be taken to the isolation area.
- Restrict persons and horses from the isolation area and the transport vehicle relation to the ill horse.
- Contact a Vet to advise and/or to provide assistance.
- If need be, announce lock-down of the grounds until clearance from Vet.
- Supply soap in amenities and hygiene hand wash located at the canteen.
- Maintain identification records from Events for twelve months.

Recommendations for Competitors:

- i) Practice good hygiene – Wash your hands throughout the day, in particular before you eat or drink.
- ii) DO NOT share equipment, including food and water containers with other horses.
- iii) DO NOT use communal water troughs.
- iv) If your horse is unwell at an event, notify an Events Official immediately.
- v) Restrict all non-essential contact with the sick horse, in particular its blood and body fluids at least until a veterinarian has excluded Hendra Virus infection as the cause of illness.
- vi) DO NOT allow multiple contacts with your horse, its equipment, stabling and transport vehicle.
- vii) Vaccinating your horse for the Hendra Virus is NOT Compulsory.

See guidelines and plans are in place for the safety of all in attendance. Please do not panic; maintain a level head and deal with the situation with common sense. Hervey Bay Active Riders Inc. is here to assist you through any Bio-Security Alert on the grounds.